

# Nomination and Election Policy

Policy: Nomination & Election  
Category: Governance Process  
Status: Adopted 2003-04-17

## ***Nominations***

A nominating committee will be formed by the Board of Directors six months before the expiration of the term of any board member. The nominating committee will be composed of one member of the current board, two members of the Council not serving on the board, and one person from the natural resource education community not a member of the Council. The nominating committee will recommend one or more individuals to fill each expiring term.

Members of NNREC may also nominate themselves or others. Each person nominated will be contacted by the nominating committee by telephone, email, or mail to confirm that they are willing to stand for election.

Nominations will close one month before the annual meeting so that members may be informed of persons nominated for election. This closure will not prevent nominations “from the floor” at the annual meeting.

All nominees, whether by the nominating committee, other nomination or self-nomination, or “from the floor” nominations at the annual meeting, must be current members in good standing of NNREC.

## ***Number to be Elected***

The Board of Directors will determine the number of positions on the Board of Directors to be filled at each election, following the minimum and maximum set by the Bylaws (minimum of three members in the current bylaws) and considering the number of current board members with expiring terms. This number will be posted on the NNREC website (<http://nnrec.org>) no later than one month before the annual meeting, and may also be included in regular newsletters and email newsletters.

## ***Inform Members***

Each person nominated by the nominating committee, or by members, will be asked to provide a brief statement of candidacy. The statement may include name, experience with NNREC, experience in the field of environmental education, current employment, vision for NNREC, and a paragraph about how the person will serve NNREC as a board member. It must include name and paragraph on service. If a candidate does not provide the minimal name and paragraph on service, their name will be withdrawn from consideration for election.

The statements of candidacy will be posted on the NNREC website (<http://nnrec.org>) no later than one month before the annual meeting, and may also be included in regular newsletters and email newsletters.

## ***Election***

Election of persons to the Board of Directors will be held at the annual meeting of NNREC. The Chair of the Board of Directors will announce those persons who were previously nominated and solicit nominations “from the floor.” Nominees present at the annual meeting may make a statement

to the members, for up to two minutes. Statements written and signed by a nominee may also be read to the members, for up to two minutes, by someone designated by the nominee or by the Secretary.

Voting shall be by current paid individual members of NNREC, by secret written ballot. Each person voting may vote for a number of individuals up to the number of positions previously set by the board. Ballots will be counted by the Secretary and one other member of the board not standing for election. Persons receiving the most votes, up to the number of positions set, will be elected to the board to serve a term of two years, as specified by the Bylaws.

### ***Taking Position***

All persons newly elected to the Board of Directors will take position during the annual meeting, at a time specified by the agenda set by the current Chair of the board.

### ***Officers***

After newly elected members have taken office, the Board of Directors will appoint from among its members a Chairperson, Vice-Chair, Secretary and Treasurer, as specified in the Bylaws.