

Agenda – NNREC Board of Directors Meeting Tuesday, September 11, 2007 via conference call

Mission: Nevada Natural Resource Education Council is a catalyst for environmental literacy.

I. Opening

- A. **Call to Order:** take attendance, determine quorum, introduction of guests
- B. **Action Items:** review action items from last meeting
- C. **Minutes:** approve minutes from last meeting
- D. **Decisions in the interim:** (if any) formally adopt any decisions made in the interim since last meeting
- E. **Agenda:** revise and adopt agenda
- F. **Consent Agenda:** (if any) remove items from consent agenda, adopt consent agenda
 - 1. Executive Director Reports: 2007-08-31 | 2007-08-15
 - 2. 2007 Executive Director Work Plan
 - 3. 2007-08 Financial Reports: Profit/Loss | Balance | Cash Flow
 - 4. 2007-08-14 Board of Directors Minutes
 - 5. NCLI letter to Heller

II. Governance

- A. **Board Orientation:** brief board development activity (5–10 minutes)
- B. **Board Operation:** board self assessment, board position descriptions
- C. **Policy:** Management Delegation Policy
- D. **Members:** nomination - Matt Johnson; awards - without an annual members meeting, what do we want to do about awards?
- E. **External Relations:** MOUs, partnerships

III. Goals

- A. **Partnerships:**
- B. **Professionalism**
 - 1. Certification program
 - 2. Conference EL Summit - what does it look and feel like? what does it accomplish?
 - 3. Professional development
- C. **Leadership:**
- D. **Funding:** revise fundraising plan

IV. Administration

- A. **Executive Director:** program updates: mini-grant, OPTS, EE&I, multi-project facilitator
- B. **VISTA:** reports and issues from VISTA program
- C. **Budget:** review budget reports, review financial reports, decide on interval and reports

V. Closing

- A. **Agenda:** draft agenda for next meeting with high interest and deferred items
- B. **Next meeting:** affirm next meeting date
- C. **Reflection:** reflect on success of meeting
- D. **Adjourn**