

# NNREC Board of Directors Minutes

February 6, 2007, via conference call

**DRAFT**

**In attendance:** Margie Klein, Stephanie Lefevre, Dan Allison, Allison Brody, Deb Canestrelli (lost connection part way into call), Amanda Rowland (guest)

## I. Opening

- A. Call to Order: done
- B. Introductions: everyone shared “What recent event made you feel good about what you do?”; NDOW is bringing Project WILD back
- C. Action Items: letter to employees still not done; board self-assessment not posted yet, will be done by Friday
- D. Agenda: Secretary of State filing added under new business
- E. Consent Agenda: Directors report adopted, minutes taken off because not done
- F. Board Orientation: reviewed and discussed “Strategic Planning” document with ‘Finding the Fit’ and ‘Four Planning Methods’ from the book *Strategic Planning Workbook for Nonprofit Organizations*; Allison likes the scenario approach because it better fits a future in EE that might be considerably different and our ways of getting there might be very different, Stephanie likes the goals approach, Amanda is most comfortable with goals approach, but likes scenario if we brought a lot of voices in; maybe we will do goals so as to have a product at the end of our meeting, and then another approach later

## II. Old Business

- A. Board Tasks: review board tasks on email that Stephanie sent out; liaison/advocate to other organizations and agencies: Leopold Education Project and related groups - Amanda, Rocky Mountain Elk Foundation, Northeastern Nevada Stewardship Group - Stephanie, use “Partners” to refer to Partners for Education About the Environment, CHOLLA - Margie; Allison asked if existing communications tools such as NNREC newsletter, Partners e-newsletter, website, etc. could be combined; there will be NDOW wildlife education newsletters in the future, so there will be more discussion on this; fundraising ideas - Margie and Dan met with Bass Pro, had a good meeting but no money, they may support Trout in the Classroom, WILD, we will contact Bass Pro corporate for money, it will take time to develop the relationship; Sierra Pacific Power has grant opportunity open with focus on environmental education; talked about whether Dan will take on any more grant seeking involvement beyond currently active ones and how board could support, **ACTION**: Stephanie will make initial contact with Sierra Pacific
- B. Board Retreat: facilitator: Steve Lewis not available, Alice Crites of UNCE may be available but Margie thinks we can do better, **ACTION**: Stephanie will try to get in touch with Gini Mitchell, **ACTION**: Amanda and Allison will contact school district and maybe Clark County for recommendations, we may consider a change of date IF we cannot find a facilitator; location: Water Safety Building at Boulder Beach is first choice, Red Rock is second choice;

time: eight hours on Saturday, 9:00 to 5:00; Amanda will not be able to attend but can help ahead of time; **ACTION**: Amanda will look into lunch arrangements, will provide charts stand and charts; budget: meal and snack costs will be paid for by individual board members, up to \$300 on a facilitator; agenda: agreement on core agenda, add develop 2007 action plan, add board self-assessment, add develop a board calendar for the year, add Adopt the Guidelines; leadership: Amanda and Margie; we will have lunch together after the Partners meeting on Friday; invitations: no outside invitations; materials: will have board assessment, **ACTION**: Dan will provide an outline of what our plan would look like; questionnaire: **ACTION**: all board members will complete the "Strategic Planning Questionnaire" and bring it with them to the retreat, if the facilitator want to see these ahead of time we could share them, but we won't be compiling them; needs assessment: we won't gather more information beforehand, but do expect that a needs assessment may well be included in our strategic plan; outside the box: OK; **ACTION**: Stephanie will send out questionnaire to board

- C. Budget: not adopted, had lost quorum by this time
- D. Fundraising: not reached, some of it was covered earlier

### **III. New Business**

- A. Financial Management: not reached
- B. Mini-Grant: not reached
- C. Adopt the Guidelines: not reached, will be considered during board retreat
- D. Secretary of State filing:

### **IV. Closing**

- A. Reflection: not reached
- B. Announcements: not reached
- C. Next Meeting: March 10, 2007 board retreat
- D. Adjournment: done