

# Report of the NNREC Director

2007-05-01 through 2007-05-15

## A. Partners

1. **Tahoe Environmental Research Center (TERC):** Participated in TERC strategic planning session, providing significant input on how TERC could collaborate with NNREC and other partners in the watershed.
2. **Parasol Community Collaborative (PCC):** Participated in PCC meeting and Environment Team meeting, working on Living Green at Tahoe educational event and other Tahoe issues.
3. **Wilderness First Aid:** Took two-day WFA course in preparation for helping with Nevada Outdoor School backpacks and Lamoille Institute for Educators.

## B. Professionalism

no significant activity

## C. Leadership

1. **NAAEE Affiliate Network:** Participated in Steering Committee conference call; prepared documents for call and governance.
2. **Strategic Plan:** updated strategic plan documents, summary and detail.
3. **VISTA:** Completed first draft of VISTA application in eGrants system.

## D. Funding

1. **RecTrails:** Made presentation to the grant review committee for our \$10,000 Nevada State Parks RecTrails application for the Summer Wilderness Experiences for Teens.
2. **Nevada Division of Forestry (NDF):** Wrote work plans for 2006-2007 supplemental grant for \$6000 and 2007-2008 regular conservation education grant for \$12,000, and submitted to Rich Harvey.

## E. Administration

1. **Bookkeeping:** Caught up on bookkeeping entry and organization.
2. **NNREC Board Meeting:** Participated in board meeting.
3. **Communication:** Answered miscellaneous phone calls and emails for NNREC.
4. **Maintenance:** Completed routine system and document backups and maintenance.
5. **Documents:** Updated documents including contact list, job description, resume, and organization chart; updated website.